

CRU Position Description
(December, 2018)



Name of Position: Schools Ministry Worker

Status: This is a full-time position

The Organisation:

The Crusader Union of Australia is a Bible-based, Interdenominational Christian youth organisation whose vision it is to proclaim the Gospel of Jesus Christ to students of Independent Schools, to nurture Christians, to encourage church membership and to train young Christians for a life of servant leadership.

We work towards this vision using 3 core strategies:

- Schools Ministry which encourages and supports Christian ministry in Independent Schools, particularly voluntary CRU groups
- CRU Holiday Camps which runs camps for school students during every school holiday period
- Summit Camps which run fully programmed educational camps for school groups during term time

‘We will tell the next generation the praiseworthy deeds of the Lord,
his power, and the wonders he has done.’ Psalm 78:4b

Position Summary:

The Schools Ministry Staff Worker, acting under the guidance of the Director of Schools Ministry, will assist in Crusaders’ ministry relating to the support of the Independent Schools of NSW and the ACT. Schools Ministry is a division within The Crusader Union of Australia that focuses on providing support to the Christian staff and students in schools, as well as encouraging the establishment and growth of voluntary Christian CRU groups in these schools. There is a mix of boys’ schools, girls’ schools & co-educational schools. Normally male staff members would be allocated boys schools and female staff members would be allocated girls schools and the co-educational schools would be divided among staff.

Typical duties include but are not limited to:

- Regularly phoning and visiting the appropriate school teacher in each of the schools allocated to you. Currently this would be approximately 30 schools. A very important feature of the visitation involves giving a talk from the Bible at the CRU group and/or in the school assembly or chapel. Promoting CRU Holiday Camps is also a part of the up-front speaking role. You will also offer them prayer support, resource ideas and encouragement. The majority of schools are located in the Sydney metropolitan area so school visitation would involve a number of hours during a day. However, there are some schools that are up to 3 hours from Sydney and so longer days or overnight trips may occasionally be required.
- Accurate recording of school visitation in CRU’s central database.
- This position will have involvement and leadership of our High School leadership training which currently includes a 5 day camp in Sept/Oct (CrossTrain). There will also be

involvement in teacher & chaplain professional development days and other Schools Ministry events.

- Attendance and involvement in a regular Schools Ministry team meeting. Plus, attendance and involvement in CRU staff Bible studies (2 mornings each week) and prayer times (2 mornings each week).
- There may also be the occasional CRU function that you may be required to attend.
- Writing a report on your duties for the Director of Schools Ministry when requested.
- Other related duties that the Director of Schools Ministry may delegate.

Applications are invited from committed Christians who meet the following essential/desirable criteria:

- The position demands a diligent and hard working person who demonstrates a high level of initiative and commitment to Christian ministry.
- A committed and growing Christian faith and regular church attendance.
- A committed prayer life.
- A full agreement with CRU's 'Statement of belief'. (Attached to the Application Form)
- Experience in schools and/or with voluntary Christian groups in schools; preferably both at Primary and Secondary level.
- A sound knowledge of the Bible and experience in preparing and delivering quality Bible talks for young people. Theological training would be an advantage.
- Strong pastoral skills and a keen desire to support, encourage and train Christians in schools and regularly pray with them and for them.
- A commitment to and belief in the value of Christians meeting together at school so that they can be encouraged and equipped to serve God in their school.
- An ability to work efficiently - both independently and within a team.
- A keenness and ability to promote CRU Holiday Camps to students in schools.
- Very good efficiency, organisational and prioritising skills and computer literacy.
- A current driver's license is essential.
- The Schools Ministry Staff Worker would also be required to participate in training courses, which may include such areas as theological study and development of ministry skills.

Reporting:

This position will report principally to the Director of Schools Ministry. There will be a performance review after 6 months in the position and then every 12 months, conducted by the Director of Schools Ministry.

Conditions:

1. Location:

The position is currently based at an office at 38 Rowe Street, Eastwood. There is a shared parking arrangement within the building, but most days parking would be in nearby streets.

2. Days and hours of work:

The position is full-time with normal working hours being Monday to Friday 8:30am – 5:00pm. There will be some out-of-hours work which is required and can be discussed with the Director of Schools Ministry. A 'Days in Lieu' system operates to compensate for out-of-hours work. There is the flexibility to do some work from home, but normally you would be expected to work from the Eastwood office. This is at the discretion of the Director of Schools Ministry.

3. Personal Leave and Other entitlements:

These will be awarded according to Fairwork legislation. There is an entitlement of 6 weeks annual leave. The scheduling of annual leave is to be negotiated and approved by the Director of Schools Ministry.

4. Term and notice:

As a permanent position, there is no set term, however we ask for a minimum three-year commitment. Two months' notice of resignation is required in writing.

5. Prohibitions:

Prohibited persons under applicable Child Protection legislation are ineligible for this position. We require all staff to have completed an employee Working With Children Check prior to starting work with us. Continuing to meet these requirements will be essential for continued employment.

6. Remuneration:

It is envisaged that a package of \$52,000 - \$58,000 per annum including superannuation will be offered. In addition, the choice of a company car or a car allowance comes with this position. The successful applicant would be classified as a Religious Practitioner under ATO definitions, allowing up to 45% of the package to be provided as tax-exempt benefits, which increases the comparative value of the package significantly. Details of components can be confirmed with CRU's General Manager.

To enquire or apply, please contact:

Peter Crawford, Director of Schools Ministry

peterc@crusaders.edu.au OR 02 9188 9731 or 0403 002 705

CRU is a fantastic place to serve God.

During all staff's time with CRU, our desire is that they will:

1. Grow in their knowledge of God
2. Grow in their skills and performance
3. Grow in their active support & encouragement of others
4. See God at work in and through the part they play in CRU's ministry